

**Q245 Inspection Record Retention (Twelve years)    Effective Date: 5/2/2016**

Seller and Seller's Subcontractors shall maintain verifiable objective evidence of all inspections and test performed, results obtained and dispositions of non-conforming articles. These records shall be identified to associated articles, including heat and lot number of materials, unit or lot serialization when applicable, and shall be retained by the seller and made available for review to Buyer and /or authorized representatives/customers of the Buyer upon request. Records shall be retained in a safe, accessible location for a period of twelve (12) years following final payment for the subcontract.

Records held for the required retention period (twelve years) shall not be destroyed without Buyer's written concurrence. Contact Buyer for concurrence. Additional retention/storage time, if required by Buyer, will be subject to negotiation. Seller shall notify Buyer of any activity at the Seller's facility that may impact the retention of these records.