

Title: Aerojet Rocketdyne Furnished Material or Tooling

<p>Aerojet Rocketdyne Quality Note</p> <p>Q304</p>	<p>Rev Date</p> <p>- 4/6/2015</p>
-----------------------------------------------------------	----------------------------------------------------

Application: Any material, tooling, gages, etc., furnished to the supplier to be used in the manufacturing, inspection, test, or acceptance of this product. This may be in the form of raw materials, components, details, or subassemblies to be incorporated into this products configuration, or tooling, gages, fixtures to aid in the manufacture or used to control or verify conformance to the product’s design or functional characteristic(s). Any such materials or tooling shall be listed on the Aerojet Rocketdyne Purchase Orders and include any appropriate Aerojet Rocketdyne traceability information, such as the link/traceability to Aerojet Rocketdyne’s acceptance information for material to be incorporated in the ordered item, or the part number, serial number, gage number, serial number, etc., and calibration due date (for tooling/gages to be used in verifying conformance to design requirements).

Requirement: For raw materials, components, details, or subassemblies to be incorporated into this product, the supplier shall inspect the items upon receipt for shipping damage, identification, serial number or lot identification, etc., and evidence of Aerojet Rocketdyne’s acceptance of those materials. The supplier shall provide and maintain adequate control of this material to maintain traceability and prevent any damage or deterioration until that material is incorporated into the item. The supplier’s build/work records shall include the traceability of the furnished materials. The traceability of furnished materials incorporated in the delivered product shall also be documented on the supplier’s Certificate of Conformance (C of C).

For tooling, gages, fixtures, etc., the supplier shall inspect the items upon receipt for shipping damage, identification, serial number, etc., and a valid calibration status with recall or expiration date. The supplier’s build/work records shall include where and for what purpose the furnished tooling is to be used. Report to Aerojet Rocketdyne at least 30 days prior to the calibration expiration or perform periodic calibration of gaging per Aerojet Rocketdyne instructions if requested and agreed. When deficiencies occur, notify the Aerojet Rocketdyne buyer immediately.

The supplier shall notify Aerojet Rocketdyne immediately when a deficiency occurs or is observed on any furnished materials or tooling, and support any Aerojet Rocketdyne periodic audits of furnished items.

The tools provided by Aerojet Rocketdyne shall be returned with the parts upon completion of PO (Purchase Order) or immediately upon request by Aerojet Rocketdyne unless otherwise specified on the PO.

Deliverable: Evidence of consumption or incorporation of Aerojet Rocketdyne furnished materials in the Supplier’s Certificate of Conformance.

Rev	Date	Description of Change	Changed By
0	4/6/15	Revised to consolidate former Quality Note C16, incorporate enterprise numbering convention and standard format to include revision history.	R. Villeneuve

This document is an integral part of the contract (purchase order) in which referenced. **Applicable Revision:** The revision in effect at the time the purchase order is placed.