



11 November 2021

SUBJECT: Update Regarding Compliance Deadline for Safer Federal Workforce Task Force COVID-19 Workplace Safety Vaccine Requirement and Aerojet Facility Access Requirements

Dear Supplier,

On October 27, 2021, Aerojet Rocketdyne (AR) sent a letter (Letter) to its suppliers regarding new requirements flowing from the Safer Federal Workforce Task Force guidance for federal contractors and subcontractors regarding COVID-19 vaccination requirements, and other precautions (Task Force Guidance). This letter serves as an update to the Letter. As indicated in the Letter, AR has received government contracts and subcontracts that incorporate FAR clause 52.223-99 requiring compliance with the Task Force Guidance. Pursuant to the Task Force Guidance, AR must flow down the clauses it receives through its prime contracts or higher-tier customer contracts to those suppliers working under affected government programs. On November 4, 2021, the Biden Administration issued a statement extending the deadline for compliance with the Task Force Guidance from December 8, 2021 to January 4, 2022.

What this means for you:

Government Contractors/ Subcontractors

Once AR flows down the FAR clause to its subcontractors working on or in connection with a covered government contract, the subcontractor must comply with the requirements of the Task Force Guidance, and flow the clause down to its subcontractors working on or in connection with the covered contract.

Staff Augmentation Contractors and Long-term badged Contractors

Pursuant to the Task Force Guidance, AR is required to flow the FAR clause down to staff augmentation contractors and those contractors with long-term badged access (e.g. Security, janitorial, etc.) to AR facilities. As a result, AR is in the process of flowing the FAR clause down to these contractors at AR's sites. This means that:

- Staff Augmentation employees that work at an AR facility either full or part-time or who work on or in connection with a covered contract (even remotely) must be fully vaccinated by **January 4, 2022**.
- Long-term badged contractor employees that work at an AR facility either full or part-time must be fully vaccinated by **January 4, 2022**.
- In addition, all of these employees must comply with the masking, and physical distancing requirements in the Task Force Guidance, and with other COVID-19 health and safety protocols as required by state or local authorities or AR.

Consultants, General or Professional Services Providers, Customers, Visitors

Providers of consulting, general or professional services, and customer/supplier representatives who participate in program meetings, interact in-person with AR employees, or conduct other activities at AR facilities, and other visitors (family members of employees) that enter AR facility buildings and/or meet with AR employees must:

- Certify their vaccination status, and, if not fully vaccinated
 - Be tested for COVID-19 weekly (if on-site weekly) or within 3 days (72 hours) of coming on-site if only on-site sporadically, and
 - Present the Form [SCM-F-7.11.02.04.001](#), Certification of Vaccination and, if not fully vaccinated, present negative COVID-19 test results to AR Security in order to gain access to an AR site on or after **January 4, 2022**. For providers that will be on-site weekly for longer than a week, you must present the Certification of
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- Vaccination form and, if not fully vaccinated, a COVID-19 test each week on the first day you will be on-site that week.
- Carry with them while on-site a copy of the Certification of Vaccination Form, and if not fully vaccinated, their negative COVID-19 test results, but should NOT provide the original or a copy of either to any AR representative (via email or otherwise).
 - Comply with the masking, and physical distancing requirements in the Task Force Guidance, and with other COVID-19 health and safety protocols as required by state or local authorities or AR.
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“Fully Vaccinated” Defined

The Centers for Disease Control and Prevention considers an individual fully vaccinated if it is:

- Two weeks after their second dose in a two-dose series, such as Pfizer or Moderna vaccines, or
- Two weeks after a single-dose vaccine, such as Johnson & Johnson’s Janssen vaccine

If you do not meet these requirements, regardless of your age, you are **not** fully vaccinated.

For an individual to be fully vaccinated prior to the **January 4, 2022 deadline, they must receive their second dose or their first dose (of a single dose vaccine) by December 21, 2021.**

Delivery Drivers, Utility Providers, and Regulators

Delivery drivers (UPS, FedEx, USPS, food delivery), utility providers with rights of access to utility equipment (outside AR buildings), and regulatory agency representatives do NOT have to present a Certification of Vaccination Form or any negative COVID-19 test results to AR Security. This is because these types of visitors to AR facilities are primarily transient in nature, their activities take place outside AR buildings or they have a legal right to access AR facilities to conduct inspections/audits. In the event any of this type of visitor must enter an AR building, they are also required to comply with the masking, and physical distancing requirements in the Task Force Guidance, and with other COVID-19 health and safety protocols as required by state or local authorities or AR.

Resources

- AR has setup a COVID-19 page on its SupplierNet website at www.rocket.com that includes links to the EO, the FAR clause, the Safer Workforce Task Force guidance (dated September 24, 2021) and other resources.
 - As additional information becomes available, we will update the page.
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AR takes its commitment to comply with our customer contracts seriously and one of our core values is Safety so we expect and appreciate your commitment to these new requirements.

Sincerely,

Adam Gremlí

Adam Gremlí
Vice President
Supply Chain/Materiel Management