



27 October 2021

**SUBJECT: Safer Federal Workforce Task Force COVID-19 Workplace Safety: Guidance for Federal Contractors and Subcontractors**

Dear Supplier,

On September 24, pursuant to President Biden’s Executive Order 14042, the Safer Federal Workforce Task Force issued guidance for federal contractors and subcontractors regarding COVID-19 vaccination requirements, and other precautions (Task Force Guidance) that were to be incorporated into a Federal Acquisition Regulation (FAR) clause. On September 30, 2021, FAR clause 52.223-99 was issued, requiring compliance with the Task Force Guidance.

Aerojet Rocketdyne (AR) has received government contracts and subcontracts that incorporate the FAR clause, and require AR to comply with Task Force Guidance by **December 8, 2021**. Pursuant to the Task Force Guidance, AR must flow down the clauses it receives through its prime contracts or higher-tier customer contracts to those suppliers working under affected government programs.

What this means for you:

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**Government Contractors/ Subcontractors**

Once AR flows down the FAR clause to its subcontractors working on or in connection with a covered government contract, the subcontractor must comply with the requirements of the Task Force Guidance, and flow the clause down to its subcontractors working on or in connection with the covered contract.

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**Staff Augmentation Contractors**

Pursuant to the Task Force Guidance, AR is required to flow the FAR clause down to staff augmentation contractors working on or in connection with a federal government covered contract, or at a work location where a covered contract is likely to be performed. As a result, AR is flowing the FAR clause down to all contractors that provide staff augmentation at all of AR’s sites. This means that:

- Staff Augmentation contractor employees that work at an AR facility either full or part-time or who work on or in connection with a covered contract (even remotely) must be fully vaccinated by **December 8, 2021**.
- In addition, staff augmentation employees must comply with the masking, and physical distancing requirements in the Task Force Guidance, and with other COVID-19 health and safety protocols as required by state or local authorities or AR.

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**Consultants, General or Professional Services Providers**

Providers of consulting, general or professional services that work at AR facilities, or customer/supplier representatives who participate in program meetings or other activities at AR facilities must:

- Certify their vaccination status, and, if not fully vaccinated
  - Be tested for COVID-19 weekly (if on-site weekly) or within 3 days (72 hours) of coming on-site if only on-site sporadically, and
  - Must present the certification of vaccination form and, if not fully vaccinated, present negative test results at the required frequency to AR Security in order to gain access to an AR site on or after **December 8, 2021**.
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**“Fully Vaccinated” Defined**

The Centers for Disease Control and Prevention considers an individual fully vaccinated if it is:

- Two weeks after their second dose in a two-dose series, such as Pfizer or Moderna vaccines, or
- Two weeks after a single-dose vaccine, such as Johnson & Johnson’s Janssen vaccine

If you do not meet these requirements, regardless of your age, you are **not** fully vaccinated.

For an individual to be fully vaccinated prior to the **December 8, 2021 deadline, they must receive their second dose or their first dose (of a single dose vaccine) by November 24, 2021.**

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**Other Safety Precautions**

All persons entering any AR workplace are also required to comply with the masking, and physical distancing requirements in the Task Force Guidance, and with other COVID-19 health and safety protocols as required by state or local authorities or AR.

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**Resources**

- AR has setup a COVID-19 page on its SupplierNet website at [www.rocket.com](http://www.rocket.com) that includes links to the EO, the FAR clause, the Safer Workforce Task Force guidance (dated September 24, 2021) and other resources.
  - As additional information becomes available, we will update the page.
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AR takes its commitment to comply with our customer contracts seriously and one of our core values is Safety so we expect and appreciate your commitment to these new requirements and that you flow these down to your suppliers as appropriate.

Sincerely,

*Adam Gremlí*

Adam Gremlí  
Vice President  
Supply Chain/Materiel Management