



Title:

## Supplier Subtier Special Process Control

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Aerojet Quality Note

**C04**

Rev #

Date

**1**

**09/25/2015**

Prior to the supplier's subtier performing any special processing such as heat treat, welding, solder, surface treatment/plating, NDT, etc., the supplier shall furnish detailed subtier process procedures to Aerojet Rocketdyne as noted below for approval. The supplier's subtier's procedures shall include sufficient detail to fully define and control the process. The procedure shall include the name and address of the supplier's subtier facility. After Aerojet Rocketdyne approval, no changes in the procedure, including supplier's subtier location, are allowed without prior Aerojet Rocketdyne approval.

An on-site survey may be conducted by Aerojet Rocketdyne and/or Aerojet Rocketdyne's customers/Government/Regulatory Authorities (when accompanied by Aerojet Rocketdyne) for approval of special processes. Aerojet Rocketdyne approval of the supplier's subtier procedures does not relieve the supplier/subtier of any responsibility for compliance to the Purchase order. The supplier shall notify Aerojet Rocketdyne 30 days prior to a change in the supplier or subtier's facility location.

For Aerojet Rocketdyne Purchase orders supporting Camden, Gainesville, Orange, Sacramento and Vernon sites, the Supplier shall utilize the [Supplier Submittal Request \(SSR\)](#) Form to communicate the documentation required above.

For Aerojet Rocketdyne Purchase orders supporting Redmond, Washington: Send email to Aerojet Rocketdyne Buyer.

This document is an integral part of the contract (purchase order) in which referenced. **Applicable Revision:** The revision in effect at the time the purchase order is placed.